

EERA 2014 Summer Board Meeting Minutes
June 5, 2014 (Thursday)
telephone conference call
9:00 a.m. – 11:00 p.m.

participants:

Michele Parker
Mike Miller
Kenda Grover
George Watson
Willy Williams
Jessica Bucholtz
Carol Watson

9:03 Call to order (Michele)
Minutes from February 22nd, 2014 meeting (approved)
Old Business

Issues on the operating manual

- Michele working on it
- 2 more roles need to be tweaked
- will be put on google docs so all can see and edit

EERA website

- Mike and Michele both in touch with Chris about adjustments
- info from Chris through Michele
 - using Wordpress blogging software
 - more common language, easier to host, support, and extend
 - working on more robust registration system correcting previous issues
- will be ready for September registration
- Kristy (@ UNC Wilmington) also working with Chris
- suggestion for a page specifically designated for membership (Kenda)

Projectors

- not with any Board members, Michele will re-contact Andy about EERA's 2

New Business

Credit card application process

- switch from First Data to Wells Fargo is underway
- will save 4%

Resignations

- have Chris update the website
- don't include those names on e-mail communications anymore
- recommendations for replacements?
- consensus not to appoint replacements before upcoming elections
- send another call for nominations in early fall
 - gives BOD time to chat it up and encourage participation

President's Report (Michele)

Treasurer transfer in progress

- Michele gave quick history of past 4 names of record
- clean up needs to happen to update, correct, and transfer to George
- bill from website carrier? (Marcia)

Fall BOD meeting

- LaGrange, GA

- Saturday, November 16, 9-2pm
- further details in Jennifer's report
- suggestion to establish consistent timeline for EERA events

Past-President's Report (Mike)

Nominations for election

- report of nominations coming in for various Board roles

Keynotes

- continue with the 2 speakers
- working on good possibilities

Election timing

- run elections electronically in October

President-elect's Report (Mike)

Call for proposals

- open September 2
- close November 14

Vice-President's Report for Conference Planning (Jennifer)

Post-conference survey results

- program had no university affiliation
- mixed reviews of Jacksonville
- good feedback on hotel

Sarasota Conference details in full report

Bylaws

- still working on it, hopefully ready to vote on at Nov. BOD meeting

Fall BOD meeting in LaGrange

- Lafayette Inn Executive rooms \$65
- dinner at Jennifer's 6pm on Friday
- meeting 9-2 Bank of America Community Board Room

2018 conference location question

- needs to be decided at Fall meeting

Communication Director's Report (Kenda)

newsletter

- timing for summer? last week of August
- invite suggestions for content and format

website

- sending info/updates/changes to Kenda or Chris? either is fine
- word doc is better than e-mail text
- photos?
 - Kenda will add photos she has available
 - take consistent pictures for website at Fall BOD meeting
- add separate membership page

Membership Director's Report (vacant)

currently vacant-no report

- detail function and responsibilities
- Carol and Michele will collect ideas for description
- look for in previous minutes

- invite ideas from other Board members

Treasurer's Report (George)

- Transition to Wells Fargo in process

- Currently in a great financial position

- \$17,000 more in account this year than last year

- Conference details

- 70 people more in 2014 from 2013

- 255 people total

- 2014 conference attendance back to past typical

- IRS report will be filed by end of July

Student Services' Director Report (vacant)

- currently vacant-no report

- there are things that need to be done for the conference

- Michele will pick up, Carol will support

JRE Editor's Report (Mike)

- Editorship

- Andy quit in Jan/lost Adam after that/Mike filling in as interim now

- 37-39 manuscripts were waiting to be reviewed

- issue of journal will go out in late summer 2014

- 18-23% acceptance rate

- lost half the reviewers on the list from Andy

- 14 new manuscripts submitted since close of edition

- discussion of Barbara ?? with colleague as assoc. editor

- motion to nominate Barbara to 4 year term beginning Jan. 1, 2015

- (Mike/Willy-approved)

- Mike will continue as interim until then

Division and SIG's Director Report (Willy)

- Structure and organization

- still working on cleaning it up

- great meeting at conference (notes attached separately)

- trying to recruit new people to replace lack of involved

- let Willy know names of possibilities

Sponsorships and Awards Director Report (Jessica)

- Best Paper Awards

- Amanda Andrews/Jennifer Brown Columbus State (student)

- Yan Yang/Jeff Taylor University of West Georgia (professional)

- submit a revised scoring rubric for feedback

- Outstanding Service Award

- 1 nomination for Dennis King

- name of award: Lifetime Achievement vs. Outstanding Service

- timeline?

- nominations through end of September

- announce award recipient in stand-alone e-mail to membership

- allows for people to still get proposal in before close

- working on Sarasota sponsors

-feature a 'stay an extra day' section in newsletter for local activities

10:49 Adjournment

(Mike/Carol-approved)

submitted by ceh

6/5/14