

EERA 2015 Spring Board Meeting
Boardroom, Hyatt Regency Hotel, Sarasota, FL
10:00 a.m. – 12:00 p.m., February 28th, 2015

Present: Beena Achhpal, Roger Briscoe, Jennifer Brown, Jessica Bucholz, Shawn Fitzgerald, Kenda Grover, Barbara Kawulich, Steven Liu, Michael Miller, Michele Parker, Sharon Valente, Carol Watson, George Watson, and William (Willy) Williams

Call to order and welcome

President's Report (M Miller):

- thank everyone for the successful conference, especially Jennifer and George for the heavy groundwork
- introduction of all boarder members
- a symbolic token of appreciation presented to past president Michele Parker for her excellent leadership
- remind everyone of signing and returning the conflict of interest form

President-Elect's Report (S Fitzgerald)

- appreciate the opportunity to serve

Past-President's Report (M Parker)

- Kristi still tweaking the new website and expecting to transfer the server soon
- The new website was not made live last week because the registration depended on the old one.
- The new website will make it easy to edit the contents – a huge improvement.

Vice President for Conference Planning Report (J Brown):

- no complaints about the facilities
- Hilton Head, SC for 2016 conference
- Richmond, VA for 2017, where 75% people are expected to be near the conference site;
- Clear Water, FL for 2018 conference
- need to vote on the conference site for 2019 at the next conference meeting
- Speaker suggested St Peter, which is less expensive than Sarasota
- Other choices are Charleston, Myrtle Beach, and Jacksonville
- Clear Water really wanted us there; Richmond Omni property offered the minimum expense \$21,000

Treasurer's Report (G. Watson)

- a profit of \$13,748.10 from this year's conference
- the number of attendees increased from 255 last year to 298 this year
- no big expenses except small bank fees by the end of year
- Jennifer suggested giving graduate students scholarship to pay for registration

Secretary's Report (C. Watson)

- the previous meeting minutes approved
- all the minutes in dropbox

Director of Communications Report (K Grover):

- will send out post-conference survey on Monday
- newsletter will be out in April
- will send a reminder to solicit submission for the newsletter around mid March.
- submission preferably in Word

- two additional issues expected in fall and January
- need to update the directory of officers on the web site, possibly with a group photo and photos of awards
- Willy and Sharon suggested setting up a social media outlet, a facebook page, or possibly twitter for graduate students and facebook for other professionals

Director of Student Services (J Brown and M Parker)

- 3-minute thesis competition held at the conference
- some graduate students could not attend, need to get the word out
- a tie for the 1st place this time, but in the future there should be one winner and one runner-up

Director of Divisions (W Williams)

- continue to work on the list
- 10 signatures required for establishing a SIG
- fee charge for SIG allowed under by-law, \$5 charge maybe a good way to show investment in the topic beyond a signature
- need to figure out whether ten emails are appropriate for signatures. a proposal in order

Director of Conference Special Programs (S Valente)

- a list of proposed programs including workshops on database use, grant writing, online education, survey analysis, and institutional research
- need to determine fee structures for workshops and timing (i.e., pre or post conference workshops)
- send feedback to Sharon

Director of Hospitality (R Briscoe)

- consider setting up a hospitality room with coffee, internet, and, possibly a host for new comers at EERA conference

JRE Editor's Report (B Kawulich)

- journal reviewers include experts and novice (e.g., graduate students)
- there is a high fee for acquiring article DOI. ISSN also costs but seems necessary for cataloguing. expect a cost proposal at the summer meeting
- add book reviews and methodological articles (e.g., discourse analysis) to the scope of the journal

Director of Awards and Sponsorships (J Bucholz)

- Consortium of State and Regional Educational Research Associations (SRERA) offered to include an EERA representative at the AERA exhibit booth for \$200.
- Mike motioned that we pay SRERA \$200 to send Shawn to represent us at AERA. The motion was seconded and approved.
- deadline for the EERA best paper is right now at the end of conference

Old Business

- Mike works on the refund policy, which will be on the agenda of the summer board meeting
- nomination for lifetime achievement needs to be made before the summer meeting
- discussion and then consensus on including undergraduates at the conference
- setting a goal of increasing membership to 500

New Business

- board meetings in spring, summer, and fall. Last year, the board met at the conference in spring, through skyped in the summer, and at Jennifer's house in the fall.

- Mike expects everyone to attend at least one board meeting.
- summer meeting on June 11th, possibly for 1.5-2 hours
- Widener University will host the fall meeting in November.
- discussion about other sites for fall meetings (e.g., Hilton Head, Atlanta). Mike suggested thinking about it, a possible item on the agenda of the summer meeting.

Adjourned

Submitted by xsl
3/4/15