

EERA 2015 Summer Board Meeting /Conference Call
10:00 a.m. – 11:15 a.m., June 11th, 2015

Present: Beena Achhpal, Roger Briscoe, Jennifer Brown, Jessica Bucholz, Shawn Fitzgerald, Steven Liu, Michael Miller, Sharon Valente, Carol Watson, George Watson, and William (Willy) Williams

Call to order and greetings

Minutes of Spring meeting approved

President's Report (M. Miller)

- old website linked to new one
- worked on conference refund
- thank you letters sent to conference speakers and session chairs
- conducted a poll on the Fall board meeting
- all COI forms received
- past issues of JRE need to be scanned and uploaded to the website

President Elect's Report (S. Fitzgerald)

- passed information about EERA at AERA exhibit. Presence at AERA is a great benefit to EERA
- contacted Chancellor at USC Beaufort and another president at a technical college for possible speakers at conference
- call for conference proposals between after Labor Day and early November. The speakers' titles need to be determined preferably in September.

Past President's Report (M. Parker)

- Mike reported on behalf of Michelle
- helped with website subscription renewal
- assisted with the transition from old website to new one
- archived and sent the conference photos

VP President for Conference and Planning Report (J. Brown)

- post-conference survey results in; suggest posting food menu in advance, labeling roundtables by topics, and grouping of sessions by keywords; please send keyword suggestions to Shawn and copy to Mike
- Atlanta a good possibility for future conference with easy transportation, several universities, and potential sponsors
- expect good attendance at Hilton Head conference
- Director of Student Service will screen students for discount rates
- Vinoy in St Petersburg possibly for 2020 conference

Treasurer's Report (G. Watson)

- 2015 conference report distributed
- some discussion about the proposed budget: increase \$2500 for "audio visual" to \$5000; delete \$1000 for keynote speakers, who received no honorarium but plaques in the past. Student support service (manning desks) may cost nothing. Student awards \$225 are for 3-minute thesis competition

Awards and Sponsorships Report (J. Bucholz)

- Mike suggested posting past awardees on the website. Send the past awardees to Mike
- Conference Special Programs (S. Valente)

- conducted member needs survey. The results are discussed.
- need to prioritize different topics
- will work with Jennifer to determine room availability and explore options

Communication Director's Report (K. Grover)

- Mike reported on behalf of Kenda
- newsletter will be out in August
- will contact Carol to create a webpage for membership

Division and SIG Director's Report (W. Williams)

- worked on the procedure to start SIG
- division chairs need to create their membership lists
- possibly start a facebook page

Membership Report (C. Watson)

- meet the 500-membership challenge
- start a membership webpage
- invitation for new members in the summer newsletter
- discussion about forwarding electronic invitations and passing business cards
- continue to be present and pass information about EERA at AERA exhibit

Student Services (B. Achhpal)

- continue 3-minute thesis competition; work with Jennifer to coordinate the Thur. and Fri. sessions
- The poll results show that students are interested in learning how to publish and how to present at conference

JRE Report (B. Kwulich and M. Varga)

- Mike reported on behalf of Kwulich and Varga.
- will look into DOI; expect to have a proposal on DOI
- summarized journal statistics

Old Business

- The University of Arkansas bookstore will donate conference bags.

New Business

- Proposal for Conference and Membership Refund Policy (M. Miller)
 - other regional associations do not refund; need to do it on a case-by-case basis with up to 50% refund. The proposal was discussed and then approved.
- Proposal for By-Laws of Divisions and SIGs (W. Williams)
 - The proposal was discussed and approved. The approved By-Laws will replace the current one.
- Proposal for EERA Awards (J. Bucholz)
 - proposal for Senior Scholar, Emerging Scholar, and Distinguished Service Awards. The criteria were discussed. The proposal was approved pending revisions.
 - awards need not be annual
 - call for nomination forthcoming in the newsletter
- The fall board meeting will be a conference call in the afternoon in the 1st week of November.

Adjourned

Submitted by xsl on 6/19/15